**Information regarding the processing of personal data**

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| **I. The controller of personal data**The University of Warmia and Mazury In Olsztyn, Michała Oczapwskiego 2, 10-719 Olsztyn, Poland is the controller of your personal data. **II. Data Protection Supervisor:**We have appointed a Data Protection Supervisor, whom you may contact for more information about the protection of your personal data and exercising your rights – via an online form available at: *uwm.edu.pl/daneosobowe/formularz* or via e-mail: *bkw@uwm.edu.pl*; tel.: 89-523-36-78 or in writing to the address: Prawocheńskiego 9, room no. 109, 10-719 Olsztyn, Poland. **III. The aim and basis of the processing of data:**For example:- on the basis of your consent;- in order to conclude a contract (on the basis of the interest in our offer);- in order to execute – and on the basis of – a contract concluded by you and UWM (…);- for recruitment purposes – enrolment for studies; - for recruitment purposes – job application.**IV. Categories of your data processed by UWM:**For example: name, identification data, education, published works, occupation, career development report, salary, etc. **V. The recipient of data:**Your personal data might be shared with the following categories of third-party entities:…………**VI. The transfer of data to third countries and international organizations:**We do not transfer your data outside the territory of the Republic of Poland, the European Union or the European Economic Area.**VII. The retention period for the personal data**Your data will be stored for a period of: …………………………  | **VIII. Your rights**You have the right:1. to access to your personal data and to obtain its copy,
2. to rectify your data,
3. to erase your data,
4. to restrict the processing of your data,
5. to object to the processing of your data,
6. to data transfer,
7. to lodge a complaint with a supervisory authority,
8. to withdraw your consent to process your personal data.

To exercise your rights, please submit a request regarding a specific right to the UWM Data Protection Supervisor in Olsztyn. You can read more about procedures regarding your rights on the following website: *uwm.edu.pl/daneosobowe*.**IX. Obligation to provide data:**Data submission is:* an obligation arising from the legal provision of ………………
* a necessary obligation to conclude a contract,
* a condition to participate in the recruitment process,
* voluntary.

If you do not submit the data:* UWM might refuse to conclude the contract;
* you might lose your right to study at the University of Warmia and Mazury in Olsztyn,
* we might terminate your employment contract,
* we might refuse to provide our services.

**X. Source of data:** [if not collected from the person concerned]We have collected your personal data from ……………… (your company, your public profile on *LinkedIn,* National Court Register etc.) |